



## EXECUTIVE BOARD MEETING MINUTES

**Date:02/09/2010 Location: Biltmore Hotel, Santa Clara**

EXECUTIVE COMMITTEE ATTENDANCE		Present/Absent/Excused
<b>President</b>	Tyler Nguyen	Present
<b>President-Elect</b>	Ron Scholtz	Present
<b>Special Vice President</b>	Bill Kroutil	Present
<b>Secretary</b>	Fred Norton	Present
<b>Treasurer</b>	Mostafa Pournajat	Present (partial)
<b>Delegate</b>	Betsy Leff	Present
<b>Delegate</b>	Steve Motzko	Present
<b>Past-President and PDC Chair</b>	Jay Jamali	Absent
<b>Government Affairs</b>	John Steele	Absent
<b>Membership</b>	Jim Beeby	Present
<b>Jobs Coordinator</b>	David Krack	Absent

**Other Attendees:**

**QUORUM REACHED Yes 10:40**

**TIME MEETING CALLED TO ORDER:  
10:40 AM**

**Action Items Developed**

**2009 -12.1 – SPY Commemoration** – Tyler Nguyen and Bill Kroutil to coordinate on acquiring commemorative plaque and certificate for SPY recognition for Joe Hourigan.

**2009 -12.2 – Guidelines for Awards** - Bill Kroutil to develop recommendations on criteria and guidelines for awards/recognition for President's Award, Past President and SPY.

**2009 -12.3 – PDC Link on Chapter Website**  
Tyler Nguyen to contact Matt Mesker to have the

link reactivated.

**2009 -12.4 – SF Chapter PDC information** Tyler Nguyen to forward to Matt Mesker information on SF PDC and to communicate to SF expectations for our PDC.

## Minutes

<b>Secretary Report:</b>	November minutes reviewed. Motion made and passed to approve minutes.
<b>Treasurer Report</b>	Mostafa Pournejat provided the Treasurer report and reviewed the amended financial statements (September 09-November 09). Discussion held on the reports. Mostafa indicated that normal financial activity for the last three months. The Chapter has returned the PDC deposit from Mission College. Motion made and passed to approve financial reports as submitted.
<b>Gov. Affairs Report</b>	John Steele reported that he attended the Cal OSHA Advisory Board meeting on November 16. John reported on heat illness prevention discussion related to possible revisions to Section 3395 including elements regarding access to shade, training requirements, and the trigger temperature. Amendments will be made to this regulation.
<b>Membership Report</b>	No report.
<b>Delegate Report</b>	No report.
<b>Other Officer Reports</b>	<p><b>President Elect -</b> Ron Scholtz reported on preparations for community service activity of collections for Toys for Tots and Second Harvest Food Drive for this meeting lunch participants. Ron provided an update on the schedule of upcoming speakers. Martin Jeppeson will be presenting in March and he will attend the March Board Meeting. Andy Macintire will present on Photo Voltaic issues in February. Shawn Collins will present on aspects related to safety in Pharmaceutical industry. Ron is still looking for suggestions for future speakers. Discussion held on possible topics including Business Continuity, Cal/OSHA, Global harmonization of standards, Workers Compensation and Toxic Gas monitoring. Ron discussed possible joint activities with PASMA</p> <p><b>President</b> Tyler Nguyen reported on Chapter recognition for Safety Professional of the Year (SPY) to recognize Joe Hourigan as SPY. Betsy Leff suggested that the Chapter present a plaque to Joe's family. Discussion held on options for ordering plaque including the availability through Society Headquarters. Bill Kroutil to investigate costs and Tyler and Bill to coordinate to order the commemorative plaque. Bill Kroutil to develop recommendations for the Board to consider for criteria and guidelines for awards and recognition including President's Award, Past President and SPY. The CA Governors conference is now scheduled for April 13-14 2011 in Southern CA at the Doubletree in Orange, CA. Discussion held on supporting the Society Foundation. Ron suggested that we should have a local focus for contributions and support. Betsy suggested that we should consider a local scholarship,</p>

