



EXECUTIVE BOARD MEETING MINUTES

Date:12/08/2009 Location: Biltmore Hotel, Santa Clara

EXECUTIVE COMMITTEE ATTENDANCE		Present/Absent/Excused
President	Tyler Nguyen	Present
President-Elect	Ron Scholtz	Present
Special Vice President	Bill Kroutil	Present
Secretary	Fred Norton	Present
Treasurer	Mostafa Pournajat	Present (partial)
Delegate	Betsy Leff	Present
Delegate		
Past-President and PDC Chair	Jay Jamali	Present (partial)
Government Affairs	John Steele	Present
Membership	Jim Beeby	Present
Jobs Coordinator	David Krack	Absent

Other Attendees:

QUORUM REACHED Yes 10:40

**TIME MEETING CALLED TO ORDER:
10:40 AM**

Action Items Developed

2009 -12.1 – SPY Commemoration – Tyler Nguyen and Bill Kroutil to coordinate on acquiring commemorative plaque and certificate for SPY recognition for Joe Hourigan.

2009 -12.2 – Guidelines for Awards - Bill Kroutil to develop recommendations on criteria and guidelines for awards/recognition for President's Award, Past President and SPY.

2009 -12.3 – PDC Link on Chapter Website

Tyler Nguyen to contact Matt Mesker to have the

link reactivated.

2009 -12.4 – SF Chapter PDC information Tyler Nguyen to forward to Matt Mesker information on SF PDC and to communicate to SF expectations for our PDC.

Minutes

Secretary Report:	November minutes reviewed. Motion made and passed to approve minutes.
Treasurer Report	Mostafa Pournejat provided the Treasurer report and reviewed the amended financial statements (September 09-November 09). Discussion held on the reports. Mostafa indicated that normal financial activity for the last three months. The Chapter has returned the PDC deposit from Mission College. Motion made and passed to approve financial reports as submitted.
Gov. Affairs Report	John Steele reported that he attended the Cal OSHA Advisory Board meeting on November 16. John reported on heat illness prevention discussion related to possible revisions to Section 3395 including elements regarding access to shade, training requirements, and the trigger temperature. Amendments will be made to this regulation.
Membership Report	No report.
Delegate Report	No report.
Other Officer Reports	<p>President Elect - Ron Scholtz reported on preparations for community service activity of collections for Toys for Tots and Second Harvest Food Drive for this meeting lunch participants. Ron provided an update on the schedule of upcoming speakers. Martin Jeppeson will be presenting in March and he will attend the March Board Meeting. Andy Macintire will present on Photo Voltaic issues in February. Shawn Collins will present on aspects related to safety in Pharmaceutical industry. Ron is still looking for suggestions for future speakers. Discussion held on possible topics including Business Continuity, Cal/OSHA, Global harmonization of standards, Workers Compensation and Toxic Gas monitoring. Ron discussed possible joint activities with PASMA</p> <p>President Tyler Nguyen reported on Chapter recognition for Safety Professional of the Year (SPY) to recognize Joe Hourigan as SPY. Betsy Leff suggested that the Chapter present a plaque to Joe's family. Discussion held on options for ordering plaque including the availability through Society Headquarters. Bill Kroutil to investigate costs and Tyler and Bill to coordinate to order the commemorative plaque. Bill Kroutil to develop recommendations for the Board to consider for criteria and guidelines for awards and recognition including President's Award, Past President and SPY. The CA Governors conference is now scheduled for April 13-14 2011 in Southern CA at the Doubletree in Orange, CA. Discussion held on supporting the Society Foundation. Ron suggested that we should have a local focus for contributions and support. Betsy suggested that we should consider a local scholarship,</p>

