



EXECUTIVE BOARD MEETING MINUTES

Date:11/10/2009 Location: Biltmore Hotel, Santa Clara

EXECUTIVE COMMITTEE ATTENDANCE		Present/Absent/Excused
President	Tyler Nguyen	Present
President-Elect	Ron Scholtz	Present
Special Vice President	Bill Kroutil	Absent
Secretary	Fred Norton	Present
Treasurer	Mostafa Pournajat	Present
Delegate	Betsy Leff	Present
Delegate	Joe Hourigan	Absent
Past-President and PDC Chair	Jay Jamali	Absent
Government Affairs	John Steele	Present
Membership	Jim Beeby	Present
Jobs Coordinator	David Krack	Absent
Other Attendees:	Steve Motzko	

QUORUM REACHED Yes 10:34

**TIME MEETING CALLED TO ORDER:
10:40 AM**

Action Items Developed

- 2009 -11.1 – Treasurer Report Updates –** Mostafa Pournajat to email financial reports for September and October to be discussed at next meeting.
- 2009 -11.2 – Renew Biltmore Agreement** Ron Scholtz to renew agreement with Biltmore for one year with lunch minimum reduced to 20.
- 2009 -11.3 – Chapter Safety Professional of the Year** Tyler Nguyen to submit nomination of Joe Hourgian for Chapter SPY award.
- 2009 -11.4 – Recognition** Tyler Nguyen to discuss

with Bill Kroutil process for nominating and selecting members for recognition and to make recommendation to Board on possible changes.
2009 -11.5 – Chapter Calendar Fred Norton to update Chapter Calendar to include planning timeline for SPY.

Minutes

Secretary Report:	October minutes reviewed. Motion made and passed to approve minutes. Fred Norton summarized the Society leadership training session that he attended and services being developed by the Society to assist Chapters. Discussion held on opportunities for generating more interest from students including possibility of Student Chapter affiliation with local educational institutions. Various colleges discussed including San Jose State, UC Berkeley extension, UC Santa Cruz extension, Las Positas and Mission College.
Treasurer Report	Mostafa Pournejat provided the Treasurer report and reviewed the amended financial statements (April 09-August 09). Discussion held on the reports and Mostafa indicated that income stream from dues has been inconsistent. The new guarantee for the PDC for the hotel has been reduced to \$12,500. . Motion made and passed to approve financial reports (April 09 through August 09) Jim Beeby submitted expense report for award frames.
Gov. Affairs Report	John Steele reported that the Cal/OSHA Reporter has made an offer for free subscription for unemployed members. John provided an updated on heat illness prevention regulation. There is legislative activity to revise Section 3395. John will be soliciting member input and Mostafa suggested that an announcement be put on the Chapter website to update members and to let them know that they can contact John with input. John will attend the next meeting of the Cal OSHA Advisory Committee in Oakland on 11/16/09.
Membership Report	Jim Beeby reported that he had prepared the certificates for anniversary recognition.
Delegate Report	No report.
Other Officer Reports	President Elect -. Ron Scholtz reported on preparations for community service activity options including Toys for Tots and Second Harvest Food Drive. Discussion held on plans for December meeting. Plan established to encourage members to bring toys and food items to the meeting. Due to the Chapter financial considerations, free lunch will not be offered to those who bring toys. Ron reported on plans for future meetings. Discussion held on potential future topics including Insurance/Workers Compensation updates. Joel Cohen identified as possible speaker to consider. Ron provided update on discussion with BAESG Discussion held on collaboration and sharing information on our website on their holiday party and monthly meetings. President Tyler Nguyen reported that invitations had been extended to the members with service anniversaries and that certificates would be presented. The CA Governors conference is now scheduled for April 13-14 2011 in Southern CA.

DISCUSSION: None

FAVOR: 7

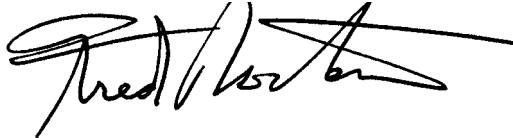
OPPOSE: 0

ABSTAIN: 0

TIME MEETING ADJOURNED: 11:44

MINUTES GENERATED BY: Fred Norton

DATE: 11/30/2009

A handwritten signature in black ink, appearing to read "Fred Norton". The signature is stylized with a large, sweeping initial "F" and "N".

Fred Norton
Greater San Jose Chapter
Chapter Secretary