

	<p>Calendar was reviewed.</p> <p>Becky advised she couldn't attend January meeting. Karen volunteered to take minutes.</p>
President Report	<p>Nominations for Safety Professional of the Year due soon. Let Fred know if you're interested in spearheading this.</p> <p>Fred found someone willing to conduct audit for us. There was discussion with other Regional reps about audit and it was suggested that chapters self-audit first and then have external audit. The external auditor is a volunteer, not paid service, Fred believes. Becky will work with Karen to conduct self-audit in late January. Becky advised she'd be willing to be assistant treasurer next year.</p> <p>David's accountant will not be able to conduct this due to family issues.</p> <p>Next year's regional meeting will be in April. Chapter status' will be reviewed.</p> <p>During the member meeting there will be recognition of members with 25 and 40 years of services. Karen received the plaques from Jim. Recipients will receive free lunch. Karen asked if the free lunches were documented or voted on. It was suggested to add these as line item to future budgets.</p> <p>David offered to take photos of the award presentations..</p>
President-Elect Report	<p>There are less than 30 people on attendance list today and David rather disappointed.</p> <p>January is workshop with AIHA and they are managing registrations as they can do that on-line.</p> <p>February's meeting will be PPE requirements (new OSHA reg for JSA) presented by Jay Jamali</p> <p>March & April – no confirmations, but Michael Balliet of Santa Clara County EHS, specifically UST, expressed interest in presenting.</p> <p>Tyler suggested speaker from healthcare regarding AB 1136 – Safety Patient Handling (mechanical lifts) which goes into effect 1/1/12. Becky will reach out to her contact at Alliance Occupational Medicine. Scott will check with an engineer he knows at Kaiser.</p> <p>For April to was suggested we partner with SESHA, as they have PDC planned (their annual national conference) and they have asked for our involvement (suggest topics & speakers). This is taking place at Hayes</p>

mansion. Ron Sholtz has volunteered to liason with SESHHA.

Fred believes the event is 4/9 – 4/13 which is same week as our monthly meeting. Would we consider this to be our April meeting?

Karen advised we check what tracks/courses are available to ensure that there are topics of general interest so that those outside semi-conductor industry will find it valuable. John suggested asking membership their opinion. Fred asked David to follow up with the SESHHA contact for more info before a decision is made.

David identified need for remote USB RF controller/laser for PPT presentations as the old one is unreliable. He purchased one for \$86.99 and will assume the cost if the Board does not approve it.

Treasurer Report

Karen has been reading procedures for disbursements and it requires asking for specific approval before checks written. Betsy stated that if an expense is in the budget it's already approved and we approve treasurer's report and "separate" approval should not be required. Karen would feel better with pre-approval so she'll email Fred when there's a check written outside the Board meeting. He'll then provide budget number and get email approval for the disbursement..

The November financial report was reviewd. Revenue \$511.93 and Expenses \$1,793.67. Ron Sholtz's s duplicate was issued so the report is finalized.

Karen is authorized now to sign checks. Ron Sholtz is still listed so Karen will need to follow up with Meriwest again.

Status of the California State filing for non-profit organizations. Karen contacted Society, Controller and Accounting Manager, for determination of which one of 7 Corp types the California chapters need to file. Replied that they will respond.

Karen will defer getting debit card due to issues with MeriWest so she'd prefer to walk in for now.

Karen reviewed on-line accounting services. Free Mint.com is no good as there are no reporting capabilities and can only download information. Quicken website was down so Karen will check prices later. David warned about bank fees for using on-line services. Karen will investigate further.

Fred has 2 months of expenses (\$60 total) for Constant Contact.

David wanted to confirm lunch fees. The Board confirmed they are: \$25 – pre-registered members

	\$30 – non-members and members with no reservation
Gov. Affairs Report	<p>The next CAG meeting is in Sacramento on 1/18.</p> <p>There is a notice in Cal OSHA reporter. The California Industrial Hygiene committee wants to codify PEL updates. It use to require a be person “competent” in IH practices but, now they’re trying to make it be a Certified IH. DOSH would need to prepare summary document for each chemical/haz material.</p> <p>This would exclude CSPs. It was discussed whether Society is going to get involved. John added this topic to agenda for CAG meeting and contacted Society for information to have in advance.</p>
Membership Report	None.
Delegate Report	Received emails/package in November. Lots of materials to review to prepare for House of Delegates Meeting in June in Denver. Summaries of Society’s strategic plan and 5 top goals. Budgetary, standards and practices and other “regular” stuff.
Vice President Special Projects Report	None.
Jobs Coordinator	Bill Kroutil reported via 11/27/11 email, “Eight jobs added in November.”
Other Officer Reports	The December newsletter is published and available for review. Scott will have shutdown at work and plans to use time to review and revamp webpage.
Old Business	<p>Mostafa is currently on jury duty so will need to report later on the final PDC financials.</p> <p>Fred proposed that we not change Treasurer position in ByLaws, only editorial content, due to lack of consensus and this was agreed via email.</p> <p>George went to Leadership Conference and sub-committee on vendors/sponsors wants to get his input before coming up with “plans”.</p> <p>Announcements/communication – Constant Contact is most common method. One chapter trying different service and will provide feedback. We will continue to use Constant Contact for now.</p>
New Business	None.
Announcements	None.

Motions

MOTION: To approve November meeting minutes as written.

MOTION MADE BY: John Steele SECOND: Karen Bouvier

DISCUSSION: None

FAVOR: 7 OPPOSE: 0 ABSTAIN: 0

MOTION: To approve November financial report as written.

MOTION MADE BY: Tyler Nguyen SECOND: Becky Pereira

DISCUSSION: None

FAVOR: 8 OPPOSE: 0 ABSTAIN: 0

MOTION: To approve purchase of new remote/laser pointer for presentations. (Cost \$86.99)

MOTION MADE BY: Karen Bouvier SECOND: Tyler Nguyen

DISCUSSION: None

FAVOR: 9 OPPOSE: 0 ABSTAIN: 0

MOTION: To adjourn meeting.

MOTION MADE BY: John Steele SECOND: Betsy Leff

DISCUSSION: None

FAVOR: 7 OPPOSE: 0 ABSTAIN: 0

TIME MEETING ADJOURNED: 11:45 a.m.

MINUTES GENERATED BY: Becky Pereira

DATE: 12/13/2011