

**AMERICAN SOCIETY OF SAFETY ENGINEERS
GREATER SAN JOSE CHAPTER**

1030 East El Camino Real, #444
Sunnyvale, California 94087

**LONG RANGE PLAN
2002 - 2005**

MISSION STATEMENT

The mission of the Greater San Jose Chapter of ASSE shall be to serve as the means to enhance the status and promote the advancement of all safety disciplines; foster the technical, scientific, and managerial knowledge and skills of all safety and health professionals; and support the technical, social, and economic well-being of all safety and health practitioners in the Greater San Jose area.

I. PROFESSIONAL DEVELOPMENT

Objective: To provide forums for the interchange and acquisition of professional knowledge through the planning, developing, and directing of professional development opportunities and activities so that members will be able to achieve excellence in the field of safety.

Strategies:

1. Facilitate the professional development of membership by providing quality programs at monthly meetings.
2. Sponsor local training seminars for members and non-members.

Measurements:

- * Ten (10) technical programs per chapter year.
- * One PDC in each chapter year.

II. MEMBERSHIP

Objective: To develop and maintain programs to enhance membership retention and growth, and maintain a sustained membership growth.

Strategies:

1. Retain current members and promote new membership.

2. Maintain the Jobs Coordinator position to help safety professionals and companies in job searches.

Measurements:

* 90% retention rate, and 10% new members.

* Publish job openings monthly.

III. PROFESSIONAL IMAGE

Objective: To raise the recognition of the role of the safety profession and its practitioners among the various publics with which the profession and its members interface.

Strategies:

1. Work with outside groups and organizations and provide support to them by utilizing the safety and health expertise of ASSE's members. The groups and organizations include, but are not limited to, AIHA, Silicon Valley Engineering Council, BAESG.

2. Participate in various individual awards programs sponsored by National ASSE and publicize results.

3. Explore methods of providing support to public service organizations such as Toys for Tots, San Jose Missions, etc.

4. Maintain a chapter Web page to communicate the mission and purpose of ASSE and the Greater San Jose Chapter.

Measurements:

* One (1) joint meeting with another professional group per chapter year.

* Submit one (1) SPY nominee per chapter year for Society and or Regional SPY award.

* One (1) event per chapter year.

* Update web site at least monthly.

IV. ADMINISTRATION

Objective: To enhance Chapter operations, budget, and administration.

Strategies:

1. Establish a financial plan to ensure that the following Chapter activities are funded as a minimum:

- a. Attendance at the Annual Leadership Conference at Society Headquarters.
- b. Attendance at the Annual House of Delegates Meeting.
- c. ROC Meeting attendance

2. Conduct an annual financial audit of the Chapter's financial records when the new treasurer takes over. The audit should be done by a competent individual who is not an Executive Board member.

Measurements:

* Budget to be approved by Chapter EXCOM no later than the July meeting each chapter year or in the absence of July meeting by July 15th.

* Send one chapter officer per chapter year as determined appropriate by the chapter executive committee.

* One of the elected delegates or proxy per chapter year.

* Chapter president or representative to attend all scheduled ROC meetings.

* To be completed before the August meeting each chapter year.

* To be approved by the EXCOM during the August meeting.

V. GOVERNMENTAL AFFAIRS

Objective: To develop and provide objective input and maintain relations between ASSE, governmental agencies, standards-making organizations, and other societies to enhance the status of the safety profession and its practitioners.

Strategies:

1. Support the California Governmental Affairs Committee by appointing a Chapter representative to the Committee.

2. Publish governmental affairs update to the membership.

Measurements:

* Appoint at the beginning of each chapter year.

* Maintain position throughout the chapter year.

* Publish at least quarterly.